



In Home Care

SUPPORT AGENCY TASMANIA



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Newsletter

February 2019

Dear IHC Educators,

Wishing everyone a very Happy New Year! We hope that you have all had the opportunity to spend some time with loved ones over the summer months and are ready for a wonderful 2019.

Important information:

Did you know from 14 January 2019, child care providers will be required to include children's actual attendance times in families' statements of entitlement and in session reports (except absences)? For further information see the Department of education and training [website](#).

Fee schedules:

The start of a new year is a good time to reassess fee setting practices and ensure that families are aware of and have received a copy of your fee schedule, along with illness policies, travel fees and any other specific policies that you may have in place for your own business to support transparency with families.

Educator Profiles:

In the near future the IHC Support Agency will be sending out individual emails to educators, to ensure that we have the most up to date contact information on file at the Support Agency. We have collated as much as we can from previous correspondences to develop an Educator Profile to be utilised when we need to contact you directly in relation to upcoming professional learning opportunities and newsletters etc.

Professional Learning:

Have you seen [this upcoming forum on play and learning](#) or [this forum featuring Trent Savill- Guiding children's behaviour](#)? Gowrie Training

and Consultancy offer a range of professional learning opportunities for educators and for more information visit their [website](#).

Quarterly Family Management Plan (FMP) reviews:

The IHC Support agency continue to conduct FMP quarterly reviews with families to ensure that current IHC arrangements are meeting the requirements that families have for 2019. We have asked families that have been contacted to check their emails and respond with any applicable updates.

Quarterly reviews form a component of the IHC Support Agency contractual agreements with the Australian Government and as such are required to ensure the continued support of families through IHC. The IHC Service Provider is provided with the updated FMP which is then passed onto the educator.

IHC Staff changes

The IHC Support agency welcomes Amrita to the team. A note from Amrita



Hello families, friends and educators! Amrita here ☺ I started working in the In Home Support Agency Team last Tuesday. A little about me, I have just relocated back to Tassie after 6 years

in Sydney, where I was working as a Diploma Qualified Educator in long day care centres. I am also part way through my Social Work degree, once completed I am hoping to work within Indigenous communities. In my spare time I enjoy doing yoga, spending time with my family and getting creative. Thanks for making me feel so welcome everyone, I look forward to meeting and/or speaking with you!

We also farewell Ali, who has completed her secondment within the IHC Support Agency and will now be returning to her substantive role within the Inclusion Support Agency.

Operating hours:

Throughout 2019, the IHC Support agency will continue to operate from 8am-6pm Monday to Friday. We do not operate on Public Holidays or weekends. We ask that any potential foreseeable amendments or additional hours of care that may be required during public holidays be discussed with In Home Care Support Agency prior to being required.

We will be sending out regular Newsletters in 2019. Are there any topics you would like more information about? Let us know via [e-mail](#).

*Annette, Roxanne and Amrita
In Home Care Support Agency Tasmania*